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~~SECURITY INFORMATION~~

20 August 1953

MEMORANDUM FOR: IAD's

SUBJECT : Policy Governing Submission of "B" Budget  
for Fiscal Year 1955

1. Special instructions will be issued shortly by the Comptroller for the preparation and submission of the "B" budget. These estimates will cover urgent requirements for fiscal year 1955 for which it is not possible to make provision under the position and fund ceiling allocation for the "A" budget.

2. It is most important that the "B" budget be limited only to the most essential items which cannot be absorbed within the ceiling allocation and yet, because of their urgency, should be undertaken during fiscal year 1955. In general, it is my recommendation that the additional positions which are reflected in the "B" budget should not be in excess of the number recommended to the DCI as the minimum requirements for your area. This totalled positions which, if granted, would have provided you with an increase of positions over the ceiling allocation.

3. To assure full consideration by the Budget Bureau of the items included in the "B" budget, the written justifications provided should indicate clearly and adequately the specific nature of the required work and the probable effects on intelligence production if the work is not undertaken in fiscal year 1955.

Deputy Director/Intelligence

This document is part of an integrated file. If separated from the file it must be subjected to individual systematic review.

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